



Name of Committee

Date of meeting

27 October 2022

260 Liverpool Rd, Ashfield, Meeting rm 1, level 5

Ashfield Civic Centre

Minutes

Meeting commenced at 6.15pm and concluded 8.05pm

1. Present

Community members	Staff	Councillors
Craig McMahon		
Rachael Wass	Mary Ciantar : Healthy Ageing Team Supervisor	
Susan Fields	Karenna Alexander : Programs Coordinator , Wellbeing Team	
Rosanne Hunt		
Gretchen Gamble		
Jeff Furolo		
Glenda Gatrall		
Catherine Delaney		
Michael Carney		
Shraddha Banthia		
Yash Sodhi		



Community members	Staff	Councillors

2. Chairperson

3. Acknowledgment of Country

HB welcomed members to the meeting and provided an Acknowledgment of Country.

4. Apologies

Jill Ellen, Trevor Moir (unable to log on to the system)

5. Disclosures of Interest

No conflicts of interest were disclosed.

6. Quorum (minimum 7 members)

A quorum was achieved.

7. Confirmation of Minutes and Actions

No Minutes from previous meeting ; First meeting only

Discussion items

Item	Summary	Recommendations / actions	Council's response
Agenda: Additional Items to raise	Question from member : How can we share information between committees and interact with other LDG groups?	Invite key members of committees to present key points of intersection	

		Invite key representatives to present and share information	
TORs	<p>Additional policy/ priority challenges identified by Council to be added to the agenda before next meeting:</p> <ol style="list-style-type: none"> 1. Communication to engage seniors and encourage participation 2. How can Council support reduction of ageism and improve the image and perception of ageing? <p>Discussion: How will we know when we have improved communication? What measurements of impact are used by Council?</p>	<p>To be included in TORs and added as standing agenda items.</p> <p>Convenors to find out what measures of social impact are to be used</p>	
Introductions and Summary of key interests and issues	<p>Summary of Interest points of members reviewed:</p> <ul style="list-style-type: none"> - Financial literacy - Ageism - Homelessness - Aged care, - Safety, lived experience - Isolation and loneliness - Inclusion - Transport 		
Difference between advisory committee and working group?	A request to clarify to ensure Seniors group has influence and can comment on relevant key policies and strategies	<ol style="list-style-type: none"> 1. Convenors to clarify difference. 2. Table group request to be an advisory committee 	

How is status determined?			
Location & Time & frequency	Ashfield provides hybrid options so preferred for groups needs 4 – 6 meetings : Bimonthly meetings agreed by group as a hybrid	Convenor to set meeting cycles and book rooms	
Quorum	Discussed : having 7 and agreed by members		
Code of Conduct	Additional clauses will be included and shared. Comment was made that Working groups are not mentioned in Code of Conduct.		
Group Agreements	Read through recommended agreements and group discussed. Time management was requested to be included, and request that Chair reminds people to stay on topic during meetings.		
Media promotion and photographic policy	Q : What is the Media policy regarding images and promoting being an active member of the LDG? Can share our photos on social media and identify as being members of the Seniors LDG?	Convenors to clarify	
Issues arising from community	If a person wants to raise an issue via a member of the community what is the process?		
Elect a Chair	Voted: Craig Chair and Rachael as Co-Chair		
AGENDA	Areas of Interest identified by the WG on welcome night presented	Email shared interests identified to the group	

	Discussed points of synergy between group members interests and	Email the 2 Council policies challenges to the group	
	Healthy Ageing Strategy and Action Plan	Email Full Action Plan to the WG.	
	Evaluation of effectiveness : How do we know we have achieved? How do we measure success?	To confirm the measurement tool and effectiveness and provide feedback	
	How do we know what will be effective?	What measurement tools are utilised? Measuring impacts.	
Communication	Discussion of need for diversity of communication channels for the diversity of community	Provide benchmarks	
	Identify the diversity of subsets and of older people.		
	Discussion of what is the role of local government? What are our spheres of influence?		
	Discussion : How do we get the word out about what is available? Can we learn from other local governments and how they communicate with local seniors. Challenges for those not driving : how to communicate / travel / connect		
	Discussed what Council is committed to in seniors space, including staff, programs, and challenge to meet those who are marginalised, home bound, not tech savvy,		
Challenges in Volunteering	Experience of being unable to volunteer because everyone is overrun.	Provide information on the Go Volunteer website to	

	<p>Volunteering requires coordination and the importance of investment to manage a range of volunteers (resources required : to support volunteers there needs to be infrastructure and request Capacity issue to coordinate volunteers Training and long-term volunteers vs spontaneous volunteers.</p>	the group that Council is supporting .	
Transport and harmonisation across the LGA :	<p>Discussion on community discrepancy across the LGA.</p> <ul style="list-style-type: none"> • Cost, importance, keeping people connected, user friendly. • Leichhardt Local LINK is a free Council bus • Community Transport funded by federal Government under My Aged Care – two main groups (Access Sydney and Connect Inner west). These groups do door to door pick up • Advocate regarding accessible transport and community buses 	Update on review on community transport for the group	
Homelessness	<p>Discussion on homelessness within the Inner West LGA</p> <p>Previous Seniors WG had presentations by key staff that work in this space.</p>	Provide Council link to Homelessness and Affordable Housing pages on Council's website	
To Be effective	Have an action plan for the Working Group	An additional working party may be developed to address an identified priority issue.	
	Chair : to provide email for agenda items.	Send the welcome video to the group	
	Two key policies to be standing agenda items.	Email the group	



8. Distribution of minutes and actions

Minutes were distributed to members, uploaded to the website, and emailed to Councillors via the Governance team on 4 November 2023.

Next meeting 17 November 2022