



Access Advisory Committee

17 October 2022

Online meeting

Minutes

Meeting commenced at 5.30pm and concluded 6.45pm

1. Present

Community members	Staff
Emily Dash	Glenn Redmayne
Kitty Farrell	Julia Phillips
Kerrie Lorimer	
Lucille McKenna	
Charlie Murray	
Rochelle Porteous	
Jenny Rayner	
Hannah Solomons	

2. Chairperson

Members elected Hannah Solomons and Kitty Farrell as co-chairs. HS and KF will liaise to confirm who will chair each meeting ahead so that agenda can be discussed as needed.

3. Apologies

Apologies received from Coco Shakespeare, Michelle Price, and Fiona McClean

4. Discussion items

Item	Summary	Recommendations / actions
1 Draft Terms of Reference	Members reviewed the draft Terms of Reference. A question was raised about how broader recommendations can be made beyond the policy questions referred from Council.	Convenor to clarify recommendation path and report back.
2 Community Strategic Plan and Delivery Plan	The Community Strategic Plan was discussed.	
3 Policy challenge – employment of people with disability	Council’s Notice of Motion regarding a Disability Employment roundtable was discussed. An outline of the proposed approach was provided.	For further discussion in November.
4 Confirmation of meeting schedule	Meetings will be held on the 3 rd Monday of the month and as follows: Monday 21 November 2022 Monday 20 February 2023 Monday 15 May 2023 Monday 21 August 2023 Monday 20 November 2023	
6 General business	Advised that the Disability Inclusion Action Plan will be on exhibition soon pending Council decision on 25 October.	

5. Distribution of minutes and actions



Minutes were distributed to members, uploaded to the website and emailed to Councillors via the Governance team on Wednesday 26 October 2022.